

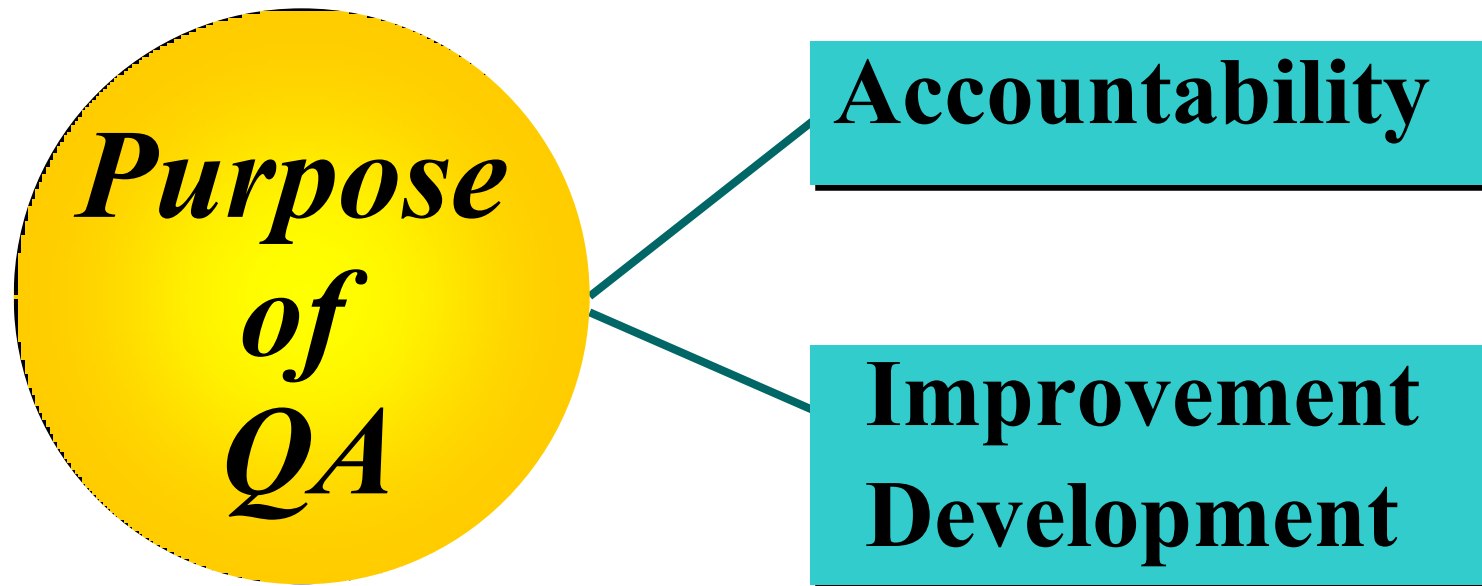


Practical Suggestions



Ask yourself 4 questions:

- **what to evaluate**
- **how to evaluate**
- **how to collect, analyze data**
- **in what form of presentation
who/how!**
- **the use of the report**





Roles of the Lead Auditors

a) Pre-audit

- **Select team members**
- **Organize a meeting**

b) Auditing Session

- **Interview**
- **Check documents**
- **Discuss the findings**



Post-Auditing

- **Write the report**
 - strengths and weakness
 - what to improve
- **Comment on the KPIs, auditing process, and other forms of auditing & Assessment**



Framework for Evaluation

1. Evaluation of academic year 2002


**2. Evaluate different aspects of
the Faculty**

- **Faculty evaluation**
- **Evaluation according to its
vision/mission**



- **Using KPIs:**

- the quality of the graduates
- the learning of students
- supporting facilities for learning
- research and innovations
- academic services
- Thai art and culture
- management & administration
- Internal Quality Assurance System

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- **Strengths and opportunities for academic development**
 - **Problems, obstacles, and suggestions for improvement and development**
 - **Suggestions in terms of policies**



3. Study of the documents

4. Evaluation report is in line with the national standard




5. The analyses: quantitatively & qualitatively

6. Evaluation should be done participatively

7. Duration: One Month



Procedures (July-August 2003)

- 1. Submission of the list of team members
(June 20)**
- 2. Head of the unit will be informed of the
evaluation**
- 3. Each unit submits SAR**
- 4. Evaluation can resume**
- 5. Verbal report  to the unit**
- 6. Written report  to the unit
 to CFE**